

## Procedure for Apple Account Signup

Please read this carefully.

This process has 5 steps involved:

1. Setting up an email account at Mikronexus.
2. Registering an Apple ID
3. DUNS number registration
4. Applying for Apple Developer Program
5. Give admin access to my Apple ID: [malikjahanzaibsohail@gmail.com](mailto:malikjahanzaibsohail@gmail.com)

### Setting up an email account at Mikronexus

1. Open this link: <http://apple.mikronexus.com:2082> Username and Password is shared in Apple Accounts Sheet
2. Go to Emails section and click 'Email Accounts'
3. You'll be able to see all email accounts. Click 'Create' to create a new account.
4. Enter details in the next page and don't forget to copy those details in the Apple Accounts Sheet
5. You can access these emails at [mikronexus.com:2096](http://mikronexus.com:2096) using your email and password

### Registering an Apple ID

1. Go to [iTunes.apple.com](https://itunes.apple.com) and signup for an Apple ID using the email you created in step 1.
2. Fill in all the information about the company you have from this sheet: <https://docs.google.com/spreadsheets/d/16tySvFPLJKqnLQwCfbtJmAZkmUY6Auvamz5op1jkwJ4/edit#gid=0>
3. Once you complete this, Apple might send you a confirmation email on the email you just signed up with.

### DUNS number registration

1. After successful creation of Apple ID, you have to get your DUNS number. You might get it from DUNS own website or you can use Apple's portal for it.
2. Using Apple's portal you can lookup the DUNS number if its already created or you can apply for a new one if you can't find yours.
3. Fill in all the information about the company you have from this sheet: <https://docs.google.com/spreadsheets/d/16tySvFPLJKqnLQwCfbtJmAZkmUY6Auvamz5op1jkwJ4/edit#gid=0>
4. Make sure you select the entity type as 'Company/Organization'.
5. Once you get a DUNS number, you can proceed with the Apple Developer Program Enrollment

### Applying for Apple Developer Program

1. You have to login with this Apple ID on any Apple device and enable 2-step verification otherwise you can't proceed with this step. (Apple allows only 3 Apple IDs to be logged in a lifetime from 1 Apple device)
2. Use this link for enrollment: <https://developer.apple.com/enroll/>
3. Login with your Apple ID and apply for the Apple Developer Program as 'Company/Organization'.
4. Make sure you select the entity type as 'Company/Organization'.
5. Fill in all the information about the company you have from this sheet: <https://docs.google.com/spreadsheets/d/16tySvFPLJKqnLQwCfbtJmAZkmUY6Auvamz5op1jkwJ4/edit#gid=0>
6. Fill in the DUNS number you have for this company.
7. Once all done, wait for their call for verification.
8. After verification via call, your application would be processed and evaluated.

**Give admin access to my Apple ID: [malikjahanzaibsohail@gmail.com](mailto:malikjahanzaibsohail@gmail.com)**

1. Once your application is processed and approved, Apple would ask you to pay \$100 for the program.
2. After payment you can login to the Apple developer console.
3. Go to Users and Permissions and add a new user with this Email: [malikjahanzaibsohail@gmail.com](mailto:malikjahanzaibsohail@gmail.com).
4. Make sure to give full admin rights.